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UTILIZATION OF THE SCHOOL LIBRARY COLLECTION AT UPT SPF S D NEGERI 104181 KEC. SUNGGAL DISTRICT DELI SERDANG

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ABSTRACT

Research purposes Examining the use of school library collections at UPT SPF S DN 104181 Kec. Sunggal District Deli Serdang . , Review the role of school libraries in increasing student literacy at UPT SPF S DN 104181 Kec. Sunggal District Deli Serdang, Examining the effectiveness of using library collections in learning at UPT SPF SDN 104181 Kec. Sunggal District Deli Serdang. This type of research is field research in the form of descriptive qualitative research, with data collection techniques using observations, interviews, documentation and checking the validity of the data. This research uses source triangulation which is done by checking the data obtained through the sources properly. The reason is that this research compares data from interviews with data from observations in the field. Based on results study that Utilization Collection Library School at UPT SPF SDN 104181 Kec . Single Regency . Deli Serdang that library school own very important role in development collection and upgrade interest student learning . Library must active in know need children and provide appropriate collection For support knowledge they . Collections in the library should integrated with classroom learning so that you can help teachers in teach children with more effective . This matter will ensure that children own easy access and relevant to material possible reading help they learn and understand material lesson with more Good . With so, library school become end spear in support development knowledge children and improve quality education at school.

INTRODUCTION

Library school have very important role as one of the decider from results education That Alone. Without involve role and function library school, is something impossible thing that educational programs For increase quality child educate will achieved in accordance desired goal . Therefore That existence library school very means .

Library be one support in the learning process at UPT SPF S D Negeri 104181 District. Sunggal District Deli Serdang. The library at this school has a function as a learning resource

and information to support learning. The library at this school has various facilities, textbooks, magazines, reading books, reading rooms and reference books.

Students / i UPT SPF S D Negeri 104181 District. Sunggal District Deli Serdang often uses only school textbooks, even though the library has other collections such as novels and other educational collections. The arrangement of collections in the library is irregular, there are a lack of tables and chairs for students to read and not all teachers motivate their students to utilize the collections in the library.

Related with matter said, UPT SPF S D Negeri 104181 District. Sunggal District Deli Serdang, as one of the elementary schools in Sunggal Kanan, has a library collection that is underutilized by students and teachers.

Based on the background description above, the researcher was encouraged to research " **Utilization of School Library Collections at UPT SPF SD Negeri 104181 Kec. Sunggal District Deli Serdang."**

RESEARCH METHOD

This type of research is field *research.* with the form of descriptive qualitative research , with technique data collection performs observations , interviews , documentation and checking validity of data, research This use method triangulation source done with method check good data obtained through source with reason that study This compare result data interview with result data observations in the field .

RESULTS AND DISCUSSION

Results

A. General Findings

1. School profile

The UPT SPF SDN 104181 school is located in the Sunggal sub-district, more precisely Deli Serdang district. This school has Central Government ownership status. The implementation of education at the UPT SPF SDN 104181 school has very clear concepts and objectives, this can be seen from its vision and mission, namely:

a. Vision

" To become a superior elementary school, in order to create a civil society that is intelligent and dignified and cares about the environment ."

b. Mission

1. Realize teacher and student discipline in gone Study teach

2. Create cooperation between teachers and parents in effort enhancement quality education
3. Increase performance for student For can compete going to education level on
4. Civilize education Budi characterful character for student
5. Get used to it student For carry out the teachings he adheres to
6. Realize school based environment going to school Adiwiyata
7. Civilize school clean , healthy and friendly child
8. Create PAKEM learning and insight environment .

2. A brief History

This state elementary school had a decree establishing the school in 2018. At that time, UPT SPF SD Negeri 104181 Sunggal Kanan was still using the 2013 elementary school learning curriculum program. UPT SPF SD Negeri 104181 Sunggal Kanan at that time was still led by the principal named Ingan Tarigan and the school operator. Raseliyn Kamaruddin. Meanwhile, now the school principal and operator have changed to Mrs. Nuriaty Barus, S.Pd and M. Iqbal Fahilla Bukit.

3. Organizational Structure of UPT SPF SDN 104181

One of important part from existence school as system is exists structure organization school . Formation organization school is is part from guidelines direction demonstrated leadership exists distribution tasks , coordination and authority in position . Based on the data obtained from administration , then can stated structure organization UPT SPF SD Negeri 104181 Sunggal Kanan is as following :



From the structure above, it can be seen that the principal as the highest school leader who functions as a planner and person in charge of school activities must have sufficient understanding, adequate knowledge and good management skills because in his hands the success of a school activity lies. For That head school UPT SPF SD Negeri 104181 Sunggal Kanan can know that tasks head school among others :

a. Lead school with full not quite enough answer
b. As an internal motivator build school
c. As manager who manages school with Good
d. As an internal evaluator implement activity school management

4. State of Staff and Student Affairs of UPT SPF SD Negeri 104181

The teacher is component most important at school. Because teachers are base main in carry out task management and constitute determining factor continuity of the learning process teach in class For reach objective education, then teachers are also component most importantly in increase quality education. With Thus, the number and quality of teachers increases reject measuring development education . Study This regarding with the teacher as manager classroom learning at UPT SPF SD Negeri 104181 Sunggal Kanan.

Facilities and Infrastructure

No.	Types of Suggestions and Infrastructure	Amount
1.	Classroom	10
2.	Library room	1
3.	Leadership room	1
4.	Teacher's room	1
5.	Praying room	1
6.	Hospital room	2
7.	Toilet	7
8.	Warehouse	1
9.	TU room	1

B. Special Findings

Research findings related to the discussion are about the author's title " Utilization of School Library Collections at UPT SPF SD Negeri 104181 Kec. Sunggal District Deli Serdang." The results of this research were obtained based on observations and answers to

questions that the author asked to parties involved in the direct interview process in the field. Below the author presents the results of interviews with school principals and teachers regarding the use of school library collections at UPT SPF SD Negeri 104181 Kec. Sunggal District Deli Serdang:

1. **Utilization of School Library Collections at UPT SPF SDN 104181 Kec. Sunggal District Deli Serdang**

Based on results author interview do with head school . Utilization of School Library Collections get response positive from existing school principal UPT SPF SD Negeri 104181 Kec. Sunggal District Deli Serdang , The following is the opinion of Mrs. Nuriaty Barus, S.Pd stating her response regarding the use of school library collections that:

"So, the library is the spearhead in developing collections, and students' interest in learning plays an important role in developing children's knowledge. School libraries must try to know what needs must be provided for children. And every collection in the library must blend with the learning in the classroom, to make it easier for children to know and the collection aims to make it easier for teachers to teach children as an example."

From the interview above, it can be concluded that school libraries have a very important role in developing collections and increasing students' interest in learning. Libraries must be active in recognizing children's needs and providing appropriate collections to support their knowledge. Library collections should be integrated with classroom learning so that they can help teachers teach children more effectively. This will ensure that children have easy and relevant access to reading materials that can help them learn and understand the subject matter better. Thus, school libraries are the spearhead in supporting the development of children's knowledge and improving the quality of education in schools.

Good use of the library is also an indicator of the success of the learning process because students can improve learning outcomes with optimal use of the school library. Library can said effective and efficient if library can provide what to be need student in matter source reading or reference . Utilization library can reviewed from presence student in visit library . Librarys center purposeful information and documentation push growing interest read public.

Apart from that, teachers also added that they should also be involved in the use of school library collections because they consider that they can play an important role in developing children's knowledge.

“ utilization collection library school is very important For increase understanding and knowledge students in various field . Teachers can too high lighting that collection library Can become source rich reference for support inside and outside learning class ".

From the statement above, the teacher underlines the importance of utilizing school library collections as a means of increasing students' understanding and knowledge in various fields. They also emphasized that library collections provide a rich reference source to support learning inside and outside the classroom, giving students access to relevant information and supporting their academic development.

2. The Role of School Libraries in Improving Student Literacy d i UPT SPF S DN 104181 Kec. Sunggal District Deli Serdang

School libraries have a very important role in improving student literacy. By providing access to a variety of reading sources, supporting the development of literacy skills, and promoting a reading culture, school libraries are one of the main assets in advancing student education and development.

The main thing the teacher must do is help students become more accustomed to reading and broaden their horizons. Based on the results of interviews conducted by researchers with one of the teachers at UPT SPF S DN 104181 as follows:

"All the facilities and facilities available in the school library, especially the collections it manages, help school students to learn and acquire basic skills in transferring knowledge concepts, so that in the future students have the ability to develop themselves. Introduce reading habits from an early age. Reading habits that are built from an early age will help students become more accustomed to reading and broaden their horizons. Create a conducive learning environment. Using technology in learning”.

From the results of teacher interviews, researchers obtained information that school libraries have a crucial role in helping students learn and develop their basic abilities in transferring knowledge concepts. Through managed facilities and collections, libraries help introduce reading habits from an early age, which will help students become accustomed to reading and broaden their horizons. Apart from that, libraries also play a role in create environment conducive and integrated learning technology in learning . This matter all aim For give student more opportunities Good For develop self them in the future .

Besides that added by the principal that Possible will emphasize library school No only become place For borrow book, but also becoming center source helpful power student develop Skills literacy . As from the results of the principal's interview below:

“Principals may also emphasize that the school library is not just a place to borrow books, but also a resource center that helps students develop literacy skills that are important for their future lives. "Through a diverse book collection, literacy programs, and support from librarians, school libraries can be an effective means of improving students' reading, writing, speaking and listening skills."

From the results interview Which held with principal, library school play role important in increase literacy student. Through easy access to various type material reading and sources information, students can develop ability reading, writing, and more understanding Good. Apart from that, the library schools also become place For inspiring interest reading and learning independent. With so, library school No only place storage book , but also the center vital learning for development literacy student .

3. Effectiveness Utilization of Library Collections in Learning d i UPT SPF S DN 104181 Kec. Sunggal District Deli Serdang

Effectiveness is indicator success something learning in reach the goal. What is meant is researcher effectiveness utilization of library collections in learning is provide wide access to various source relevant and quality information . With own diverse collections , library possible student For do research , dig knowledge , and exploring interesting topics interest they .

Apart from that , collections library often includes various material formats , incl book print , e-book, journal academics , magazines , and other digital sources , so possible student For choose method study accordingly with style and preferences they .

Effectiveness learning from third component namely : input is readiness of teachers, students and facilities in the learning process , the process is Suite activities carried out by teachers and students who can produce results learning , while the output is results obtained student from the learning process . From the explanation above can concluded that something work can said effective if during the learning process give results in accordance with established criteria . Principles effective learning is existing principles guides where the teacher can give the lesson in accordance with objective learning expected . Interview result with head school say that :

" Activity evaluate collection library from facet availability collection (material library) and its use by users . To ensure that the collection is really needed by children, self-assessment is based on a child's ability to digest the lessons taught by the teacher, assisted by the existing collections in the library, for example, what you want to teach must have a collection that has a purpose. to facilitate memory and understanding for children."

Explanation on can pen e research conclude that from facet aspect attitude student library utilization has almost reached based on expected criteria . In terms of environment use of the school library seen the cleanliness is very maintained even each front class provided place disposal rubbish .

Concluded that effectiveness utilization of internal library collections learning has walk Enough effective be marked with the increase in students reading in the library so that students can develop insight into what they want to know .

Discussion

1. Utilization of School Library Collections at UPT SPF SDN 104181 Kec. Sunggal District Deli Serdang

The word utilization originate from the basic word significant benefits use, benefit . Then get the prefix per and the suffix an, then new the word utilization is used. In the Big Indonesian Dictionary of Utilization is "process, method and action take advantage. Meanwhile, according to Agus Chandra, quoted by Yul Afzahnur, utilization is an effort to use an object used by the library library to make good and maximum use of the library collection.

Based on the understanding above, the author can conclude that utilization is a process of activities utilizing media that has been provided by an institution, which can be used as a source of information and can be used by readers using various types of collections in the library.

Utilization of library collections, collections provided by the library must be read and used by community groups who are the target for using them. The real form of utilizing library material collections is reading, borrowing, researching, studying, analyzing, developing for various purposes. So, a school library can be said to be good if the library collection is widely used by students and teachers, either by borrowing or reading in the library.

Can concluded Utilization collection is activity utilise source information and services information held A library. Utilization collection library is activities carried out by users library in the utilise various type collection in a library. Applicability collection very useful For is known Because can used For know extent of utilization collection in a library. This data can

also be become base reference procurement collection . Under review knowledge library usability collection is part evaluation service in a library .

2. Role of Libraries Schools in Improving Literacy Students at UPT SPF SDN 104181 Kec. Single Regency. Deli Serdang

Library school is important means in the world of education that is not Can separated from existence environment school. Rotation give enlightening knowledge readers, too add insight and information for student. As one of the facility supporter activity Study teaching, library have role big For push implementation objective education at school. Knowledge knowledge No only obtained through gone Study teach inside class, but There is other possible means utilized student that is library. Children school base is the right age For embed habit positive habits like get used to child reading in the library. Habit This will make student diligent For to library without exists coercion. School expected Can become a stepping stone For get used to student read book, so make library place favorite.

The role of the library in support movement literacy school very important, because library is source literacy. Library at school must become center main movement literacy, with provide diverse book , no only fiction but also non- fiction , as well other available sources utilized user especially For child school basic desire he knows Already start awakened.

The role of the library as a center of knowledge can give birth to innovation and creativity, and also the role of the library as a center for community empowerment to develop literacy-based potential and also the role of the library as a cultural center. The role of the library own significant role For support like readand increase literacy information. With thereby role library as center literacy is closely related and continuous, applying literacy No must fund activities Study teaching, however can through learning outside class for participants educate No bored and delivery No still like case with library can become place Study outside activity Study teaching and also roles library.

The role of school libraries in increasing reading literacy in creating an advanced generation is very important for the world of education because through school libraries students can increase their knowledge and broad insight by reading books in the library. Library is means used For support the learning process student and teachers at school. Library school help learning at school Because as material or material learning and teaching for teachers and student . With exists libraries as well as students can get knowledge addition besides study in the room class. Therefore That library role important in realize learning for student , role

library in increase literacy reading is very necessary students to students can take knowledge more many and have extensive knowledge.

3. Effectiveness of Using Library Collections in Learning at UPT SPF SDN 104181 Kec. Sunggal District Deli Serdang

Effectiveness is each activities carried out optimally and able reached through the plan that has been was told set. Resolution in using source power regularly exactly show that what is desired achieved and successful.

According to the Big Indonesian Dictionary, namely effectiveness that is There is the effect (consequence, influence, impression) can be bring results or results To use . Effectiveness is circumstances bar influence, temporary That effectiveness have understanding meaningful effectiveness influencing circumstances, success (level, effort, and action). According to Ravianto understanding effectiveness is how much Good work done, the extent to which people produce output in accordance with what was expected.

According to the explanation above, it can be understood that if a job can be completed according to plan, both in time, cost and quality, it can be said to be effective. According to Ricard M Theers effectiveness classified into 3 (three) models, namely :

1) Goal optimization model, the use of a goal optimization model on organizational effectiveness allows it to be recognized that different organizations pursue different goals. Thus the value of the relative success or failure of a particular organization must be determined by comparing the results with the organization's goals.
2) The systems perspective focuses attention on the relationships between different components both within and outside the organization. Meanwhile, these components together influence the success or success of the organization. So this model focuses its attention on the social relations of environmental organizations.
3) Emphasis on behavior, in this model, organizational effectiveness is seen from the relationship between what the organization wants. If both are relatively homogeneous, the possibility of improving the overall performance of the organization is very large.

From the three concepts above, it can be seen that effectiveness can be measured by how the organization's efforts achieve its goals, the service system provided by the organization to establish relationships with users as an effort to achieve goals and how the organization and users influence each other.

Based on functions and benefits from library school, then library school can called as center source Study as arranged in Constitution Number 20 of 2003 concerning National

Education System. Where in article 35 of the law the stated that every unit education track education schools, whether run by the government as well as by society, must provide sources Study.

Apart from that, utilization library as source Study in a way effective need Skills as following :

1. Skills gather information, which includes Skills
   a) Know source information and knowledge,
   b) Determine location source information based on system classification library, way use catalogs and indexes,
   c) Use material References new, material reference like encyclopedia, dictionary, book annual, etc.
2. Skills take digest and organize information, such as
   a) Choose relevant information with needs and problems, and
   b) Documenting information and sources.
3. Skills analyze, interpret and evaluate information, such as
   a) Understand material read,
   b) Differentiate between facts and opinions, and
   c) Interpret information mutually good support or the opposite.
4. Skills use information, such as
   a) Utilise essence information For take decision and solve problem,
   b) Use information in discussion, and
   c) Serve information in written form

CONCLUSION

Based on results research and discussion in chapter IV then can taken conclusion that :

1. Utilization collection library school aim For expand understanding and knowledge student in various field . Collection This No only become source rich reference for support inside and outside learning class, but also provide access to relevant information for students, support development academic they in a way comprehensive.
2. The role of school libraries in increasing reading literacy is crucial for creating an advanced generation in the world of education. Through the school library, students can expand their knowledge and insight by reading various books. This is important because reading is the foundation for gaining broad and in-depth knowledge.

3. Utilization collection library in learning has proven effective, visible from enhancement amount students reading in the library. This matter possible student For develop more understanding wide about their topic interested.

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